

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF MISSOURI

APPLICATION FOR MEMBERSHIP
CRIMINAL JUSTICE ACT PANEL
AND MENTEE ATTORNEY PROGRAM

This application is to be completed by attorneys requesting to be members of the CJA Panel eligible to represent defendants or habeas corpus petitioners under the provisions of the Criminal Justice Act (CJA), 18 U.S.C. § 3006A, or by attorneys requesting to be members of the CJA Mentee Attorney Program in the United States District Court for the Eastern District of Missouri. The application is to be typed, not handwritten.

Attorneys appointed to the CJA Panel will each serve for a term of three (3) years, subject to the reappointment procedures set forth in the Plan. Attorneys appointed to the CJA Mentee Attorney Panel will each serve for a term of one (1) year, subject to completion of the program terms as set forth in the Plan. Completion of the Mentee Attorney Program does not automatically entitle an attorney to membership on the CJA Panel. Members of the CJA Mentee Attorney Program may submit an application to be a member of the CJA Panel after serving one (1) year in the Mentee Attorney Program.

Members of either CJA Panel must attend a minimum of twelve (12) hours of continuing legal education training relevant to federal criminal practice every three (3) years to be eligible to remain on a CJA Panel. All panel members are expected to attend the annual CJA panel seminar, and are encouraged to attend the periodic training sponsored by the Federal Public Defender. As noted in the Plan, when reviewing applications for reappointment to the CJA Panel, the CJA Committee will consider whether the member has participated in these training opportunities.

<http://www.moed.uscourts.gov/criminal-justice-act-cja>

I am applying for membership on the (*Choose only one*):

CJA PANEL

CJA MENTEE ATTORNEY PANEL

PERSONAL INFORMATION:

1. Name: Social Security Number:

Firm Name: EIN/Tax ID Number:

Office Telephone No. Fax Number:

Home Telephone No. EDMO Bar Roll No.

Email Address:

What is the best way to contact you in an emergency?

2. Professional Work History: Please list for the last 10 years. (Blank page is available at the end of the application for additional information.)

(a) Position: End Date:
Start Date: End Date:
Name of Firm:
Street Address:
City, State, Zip:
Phone Number:

(b) Position: End Date:
Start Date: End Date:
Name of Firm:
Street Address:
City, State, Zip:
Phone Number:

(c) Position: End Date:
Start Date: End Date:
Name of Firm:
Street Address:
City, State, Zip:
Phone Number:

GENERAL INFORMATION:

3. I am a member of the bar of the United States District Court for the Eastern District of Missouri and am a member of good standing of that Court. I was admitted to practice before this Court on

4. I have also been admitted to practice in the following Courts:

Name of Court	Location	Date Admitted
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5. Have you ever been disciplined by, or are you the subject of any disciplinary complaint or investigation before any bar association or court?

Yes No If yes, explain.

6. During the four years preceding this application, have you been arrested, summoned, charged or convicted of any criminal offense (excluding minor traffic infractions?)

Yes No If yes, explain.

7. I have been engaged in the active practice of law since:

8. Describe briefly the nature of your present practice, stating what percentage of your total practice involves the representation of criminal defendants; as well as what percentage of those criminal defendant representations are in state court and what percentage are in federal court (e.g. 70% of my work is representing criminal defendants; of that 70%, 75% is in state court and 25% is in federal court)

9. Have you ever been employed as prosecutor, public defender, or law clerk to a judge?

Yes No If yes, please indicate the position, the name of the office or judge, and the dates of employment

10. List any Continuing Legal Education experience for the last four years, either as a lecturer or participant, relating to criminal law or trial advocacy. In particular, please note any CLE experience relating to federal criminal law or to the federal sentencing guidelines.

11. Please briefly describe any other activity or experience you have had which bears on your qualifications to serve as CJA counsel (i.e., other teaching, bar activities, writing).

12. Do you have any specialized legal training or expertise?

Yes No If yes, please list (e.g., appellate work, immigration, accounting, tax, etc.).

13. Are you interested in handling cases on appeal? Your answer to this question is informational and will not affect your application positively or negatively.

Yes No

14. Are you willing to make regular court appearances in Cape Girardeau?

Yes No

PRIOR PANEL EXPERIENCE:

15. Has this Court ever appointed you pursuant to the CJA to represent a criminal defendant or habeas corpus petitioner?

Yes No

If yes, for all cases within the last four years, please list the name of the defendant or petitioner, the full case number including judge's initials, and whether the case was resolved by a plea or trial or whether you withdrew before the case was completed.

16. Have you at any time been a member of a CJA panel for any other court?

Yes No If yes, give the court and dates.

17. Have you ever been removed from any CJA panel or list?

Yes **No** If yes, give particulars.

CRIMINAL TRIAL EXPERIENCE:

18. Please briefly describe three of your most significant criminal cases and their dispositions. Explain why you consider them significant.

19. Summarize your experience with the federal sentencing guidelines. (Include seminars, lectures, reference work you subscribe to and sentencing matters you have handled.)

20. List any experience you have had with contested hearings (e.g. suppression hearings, contested sentencings, contested detention hearings, etc.) within the last four (4) years.

21. List criminal **trial** experience within the four (4) years preceding this application, in particular noting any federal trial experience. (Blank page is available at the end of this application.)

22. List additional criminal matters carried to final disposition in state or federal court (motion, habeas corpus, mandamus, plea of guilty or other disposition, etc.).

23. List any federal judge before whom you have tried a criminal case. If fewer than three, list up to three state judges before whom you have tried a criminal case.

List any other federal judges before whom you have practiced in the last four years.

24. Attach three (3) writing samples. Describe each sample in 1-2 sentences.

APPOINTMENT INFORMATION:

25. If you are selected as a member of the CJA Panel, will you be willing to work with other attorneys seeking membership in the Panel by acting as a mentor attorney to attorneys on the mentee panel and actively getting them involved in your CJA appointed case?
Yes No
26. Do you understand that there are compensation limits for appointed counsel under the CJA and that the Court is the final arbiter of the payment of counsel?
Yes No
27. Do you understand that you are personally responsible for the representation of your client upon receiving a CJA appointment and that the responsibility cannot be delegated?
Yes No
28. If appointed, would you be available to represent defendants in an extended (exceeding one week) criminal trial?
Yes No
29. Would you be available for calls during non-office hours should there be an immediate need for an attorney to advise a defendant in custody?
Yes No
30. Are you available, on occasion, for on-the-spot arraignments on sixty minutes notice?
Yes No
31. It is expected that the number of appointments would average six (6) appointments annually, although there is no guarantee as to the number of appointments. Is this number acceptable?
Yes No

32. State what languages, other than English, that you speak, to a degree that you are capable of representing a client who speaks only that language, without the use of an interpreter.

33. If you are not selected for appointment to the CJA Panel, the panel selection committee may designate you a member of the Mentee Panel, which would be composed of attorneys less experienced in federal practice who desire to gain experience by assisting CJA Panel or Federal Defender staff attorneys on their cases without compensation or with reduced compensation. Would you consider this appointment, if available?

Yes No

34. Do you understand that placement on and involvement on the Mentee Panel does not entitle you to membership on the CJA Lead Panel?

Yes No

35. Placement on and involvement in the CJA Mentee Panel may require you to assist as “second chair”, without compensation or with reduced compensation if available, an attorney appointed from the CJA Panel representing indigent defendants. You may also be linked to members of the Public Defender’s Office in order to enhance your experience. Members of the Mentee Panel may, if appropriate, be appointed to represent indigent defendants in non-complicated cases when they have acquired and demonstrated a sufficient degree of expertise.

I have read the mentee portion of the Plan and agree to the conditions as set forth in the Plan.

<http://www.moed.uscourts.gov/criminal-justice-act-cja>

Yes No

36. If there is additional information of which the Court should be aware in considering your application which has not been discussed above please provide that information here.

I have carefully read the foregoing application and certify that the information is true and correct to the best of my knowledge.

SIGNATURE OF APPLICANT

DATE

