



ADMINISTRATIVE OFFICE OF THE
UNITED STATES COURTS

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April 26, 2024

MEMORANDUM

To: Circuit Executives
Federal Public/Community Defenders
Clerks, United States Courts of Appeals
Clerks, United States District Courts
Circuit Case Budgeting Attorneys

From: Viju Balasubramanian *Vijaya Balasubramanian*
Chief

RE: IMPLEMENTATION OF LOGIN.GOV MULTI-FACTOR AUTHENTICATION FOR
CRIMINAL JUSTICE ACT (CJA) eVOUCHER ATTORNEY AND EXPERT USERS
(**INFORMATION**)

The CJA eVoucher application will begin utilizing the Login.gov authentication service for its external users (attorneys, expert service providers, and court reporters) in the next release, currently scheduled for May 11, 2024. Login.gov utilizes multi-factor authentication (MFA), which is a crucial part of the [Judiciary IT Modernization and Cybersecurity Strategy](#) and is a standard requirement for many federal agencies. MFA is a layered approach to securing data and applications where a system requires a user to present a combination of two or more credentials to verify a user's identity for sign in.

Login.gov is a secure authentication service used by the public to sign in to participating agency websites and applications. Transitioning to Login.gov will enhance security, reduce development time, and prepare CJA eVoucher for integration with the new Vendor Manager application, enabling CJA payments to be made via Electronic Funds Transfer (EFT) later this year.

When CJA eVoucher version 6.10 is deployed to production, the system will prompt external users to sign in using their existing Login.gov credentials or create a new Login.gov account.

1. The first time they sign in, the system will prompt users to verify their identity by uploading an image of their state-issued ID, providing their Social Security Number (SSN), and verifying their phone number.
2. Identity verification only needs to be performed once and only if the user's identity has not already been verified by another agency.
3. After successfully signing in with Login.gov, users will be prompted to establish a link to their CJA eVoucher account using their existing CJA eVoucher email address and password. This step also only needs to be performed once.

Once completed, users will sign in with their Login.gov email address and password, using their preferred MFA method, such as a text message or authentication application.

Prior to the eVoucher 6.10 upgrade, eVoucher will display an informational banner announcing the change on the sign-in page. No action is required of external users until after the upgrade. Login.gov job aids are available for posting on court and federal defender public-facing websites from the [AO SDSO Training Site for CJA eVoucher](#).

Thank you for your continued commitment to ensuring the security of CJA eVoucher. For questions about Login.gov and CJA eVoucher version 6.10, contact Desiree Reyes, eVoucher Program Manager, via email at desiree_reyes@ao.uscourts.gov.