

**APPLICATION FOR MEMBERSHIP IN THE CRIMINAL JUSTICE ACT  
LEAD PANEL OR TRAINING PANEL  
UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF MISSOURI**

This application is to be completed by attorneys requesting to be members of the Lead Panel eligible to represent defendants or habeas corpus petitioners under the provisions of the Criminal Justice Act (CJA), 18 U.S.C. § 3006A, or by attorneys requesting to be members of the Training Panel in the United States District Court for the Eastern District of Missouri. The application is to be typed, not handwritten.

**Appointment to the CJA Lead Panel or the CJA Training Panel may not exceed a period of four years. Application for membership on either CJA Panel must be renewed and resubmitted every four (4) years. Members of either CJA Panel must attend a minimum of twelve (12) hours of continuing legal education in federal criminal defense every four (4) years to be eligible to remain on a CJA Panel with renewed application. Members of the Training Panel may submit an application to be a member of the Lead Panel after serving one (1) year on the Training Panel.**

I am applying for membership on the: **CHOOSE ONLY ONE**

**CJA LEAD PANEL**

**CJA TRAINING PANEL**

**PERSONAL:**

1. Name:

Social Security Number:

Firm name:

EIN/Tax IDNumber:

Office Address:

Office Telephone No:

Fax Number:

Home Telephone No:

EDMO Bar Roll No:

Email Address:

What is the best way to contact you in an emergency?

2. Professional Work History : Please list for the last 10 years.  
(Blank page is available at the end of the application for additional information.)

(a) Position:

Start Date:

End Date:

Name of Firm:

Street Address:

City, State, Zip:

Phone number:

(b) Position:

Start Date:

End Date:

Name of Firm:

Street Address:

City, State, Zip:

Phone number:

(c) Position:

Start Date:

End Date:

Name of Firm:

Street Address:

City, State, Zip:

Phone number:

**GENERAL INFORMATION:**

3. I am a member of the bar of the United States District Court for the Eastern District of Missouri and am a member of good standing of that Court. I was admitted to practice before this Court on

4. I have also been admitted to practice in the following Courts:

Name of Court	Location	Date Admitted
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5. Have you ever been disciplined by, or are you the subject of any disciplinary complaint or investigation before any bar association or court?

**Yes No** If yes, explain.

6. During the four years preceding this application, have you been arrested, summoned, charged or convicted of any criminal offense (excluding minor traffic infractions?)

**Yes No** If yes, explain.

7. I have been engaged in the active practice of law since:
8. Describe briefly the nature of your present practice, stating what percentage of your total practice involves the representation of criminal defendants.
9. Have you ever been employed as prosecutor, public defender, or law clerk to a judge?  
**Yes No** If yes, please indicate the position, the name of the office or judge, and dates of employment.
10. List any Continuing Legal Education experience for the last four years, either as a lecturer or participant, relating to criminal law or trial advocacy.
11. Please briefly describe any other activity or experience you have had which bears on your qualifications to serve as CJA counsel (i.e., other teaching, bar activities, writing).
12. Do you have any specialized legal training or expertise?  
**Yes No** If yes, please list (e.g., appellate work, immigration, accounting, tax, etc.).
13. Do you wish to be considered for death penalty cases?  
**Yes No**
14. Are you willing to make regular court appearances in Cape Girardeau?  
**Yes No**

**PRIOR PANEL EXPERIENCE:**

15. Has this Court ever appointed you pursuant to the CJA to represent a criminal defendant or habeas corpus petitioner?

**Yes No**

If yes, for all cases within the last four years, please list the name of the defendant or petitioner, the full case number including judge's initials, and whether the case was resolved by a plea or trial or whether you withdrew before the case was completed.

16. Have you at any time been a member of a CJA panel for any other court?

**Yes No** If yes, give the court and dates.

17. Have you ever been removed from any CJA panel or list?

**Yes No** If yes, give particulars.

**CRIMINAL TRIAL EXPERIENCE:**

18. Please briefly describe three of your most significant criminal cases and their dispositions. Explain why you consider them significant.

19. Summarize your experience with the federal sentencing guidelines. (Include seminars, lectures, reference work you subscribe to and sentencing matters you have handled.)

20. List criminal **trial** experience within the four (4) years preceding this application. (Blank page is available at the end of this application.)

21. List additional criminal matters carried to final disposition in state or federal court (motion, habeas corpus, mandamus, plea of guilty or other disposition, etc.).
  
22. List any federal judge before whom you have tried a criminal case. If fewer than three, list up to three state judges before whom you have tried a criminal case.

List any other federal judges before whom you have practiced in the last four years.

**APPOINTMENT INFORMATION:**

23. If you are selected as a member of the CJA Lead Panel, will you be willing to work with other attorneys seeking membership in the Lead Panel by acting as a proctor attorney and actively getting them involved in your CJA appointed case?  
**Yes No**
  
24. Do you understand that there are compensation limits for appointed counsel under the CJA and that the Court is the final arbiter of the payment of counsel?  
**Yes No**
  
25. Do you understand that you are personally responsible for the representation of your client upon receiving a CJA appointment and that the responsibility cannot be delegated?  
**Yes No**
  
26. If appointed, would you be available to represent defendants in an extended (exceeding one week) criminal trial?  
**Yes No**
  
27. Would you be available for calls during non-office hours should there be an immediate need for an attorney to advise a defendant in custody?  
**Yes No**
  
28. Are you available, on occasion, for on-the-spot arraignments on sixty minutes notice?  
**Yes No**

29. How many appointments would you like to receive annually?  
(**The minimum number of appointments for lead panel membership is two per year**)
30. State what languages, other than English, that you speak, to a degree that you are capable of representing a client who speaks only that language, without the use of an interpreter.
31. If you are not selected for appointment to the CJA Lead Panel, should the panel selection committee designate you a member of the Training Panel, which would be composed of attorneys less experienced in federal practice who desire to gain experience by assisting Lead Panel or Federal Defender staff attorneys on their cases without compensation?  
**Yes No**
32. Do you understand that placement on and involvement in the CJA Training Panel does not entitle you to membership on the CJA Lead Panel?  
**Yes No**
33. Do you understand that placement on and involvement in the CJA Training Panel may require you to assist as “second chair” without compensation, an attorney appointed from the Lead Panel representing indigent defendants? You may also be linked to members of the Public Defender’s Office in order to enhance your experience. Members of the Training Panel may, if appropriate, be appointed to represent indigent defendants in non-complicated cases when they have acquired and demonstrated a sufficient degree of expertise.  
**Yes No**
34. If there is additional information of which the Court should be aware in considering your application which has not been discussed above please provide that information here.  
(**Blank page is available at the end of this application.**)

**I have carefully read the foregoing application and certify that the information is true and correct to the best of my knowledge.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**\*\*\*\*\*FOR PANEL SELECTION COMMITTEE USE ONLY\*\*\*\*\***

The applicant has been approved by the selection panel to serve as a member of the:

CJA LEAD PANEL

CJA TRAINING PANEL

for a term of four years.





